



Renewable Energy Certificates Policy and Procedures for Retail Customers

Dear valued customer,

This is help you understand the Renewable Energy Certificates (herein known as REC's) process for the registration, approval and selling of REC's. You need read this document carefully and be fully aware of how this process works as well as your rights and responsibilities.

If you buy and install an ORER* approved Solar Hot Water System or Small Electricity Generation System (PV) you, as the owner of the system, are entitled to have the amount of REC's for that system registered and purchased by Enviro Friendly Products or any other registered REC trader.

REC's are saleable on the ORER REC Registry Market and **they do not have firm price**. The true price of your RECs can only be determined after ORER have approved your application and EFP have traded your REC, a process that can take 4-6 weeks.

Unfortunately due to the very volatile value of the REC Market, EFP are not able to offer any pre-discounting of REC to our clients at present. In the past 3 months the REC's retail price has dropped from a high of \$46.00 to \$25.00 per point and could continue to drop further. The drop in price reflects the large increase in REC's volume on the market which far outstrips the demand for REC to meet the Renewable Energy Target (RET) placed on energy providers.

REC Options

REC are yours and as the system owner you have a number of options which you must be aware of

- 1- Your REC's must be registered within 12 months of the installation date or you lose your right to create them. Some people prefer not to pass on their Greenhouse gas savings in the form of REC's and simply choose not to create the REC's for their system at all.
- 2- You can have your REC's registered and traded by EFP ro by any other registered REC's agent. A full list can be found on the ORER website <https://www.rec-registry.gov.au/home.shtml>
- 3- You can trade your REC's with EFP. On receipt of a fully completed REC's assignment EFP will submit your REC's application to ORER and await their approval. Once approved and traded your REC's will be paid into your nominated bank account at the REC's value of the day they are traded (less our costs).. Our REC's application form contains a field that confirms you have read this document and understand the process fully. Waiting for ORER to approve your application and trading the RECs can take up to 6 weeks and EFP do not take responsibility for any delays on ORER approval.
- 4- You can choose to have EFP register and hold your REC's for trading at a later date when the value may have increased. There is no guarantee that the price will increase or over what time frame. EFP does not foresee an increase in the REC's price in the short to medium term.

The following REC's Assignment Form is to be completed if you wish Enviro Friendly Products to register and trade your REC's. Please ensure all details are provided and that you sign both the declarations stating you understand this policy and process document and authorise EFP to create your REC's. If you have any questions our friendly staff will be happy to help.

We look forward to being of service to you.

Enviro Friendly Products Management.



OWNER'S DETAILS			
First Name:			
Surname:			
Postal Address:			Postcode
Telephone:	(w)	(h)	
Fax:	(w)	(h)	
Mobile:			
Email:			
Address of installation ¹ :			Postcode
		State	
System information			
System Brand			
System Model			
Installation date			
Number of panels			
Panel serial number/s			
Rated power output (kW)			
Is the system grid-connected?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Have you previously received Solar Credits (multiplied RECs) for a small generation unit at this premises/address?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is this an ELIGIBLE premises for Solar Credits (REC Multiplier)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Are you installing a complete unit (additional capacity to an existing system is not considered a complete unit)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	



Installer Details			
First Name			
Surname			
Company			
Electrical Licence No		CEC Accreditation number	
Postal Address			
		State	Postcode
Telephone			
Fax			
Mobile			
Email			

Installer Written Statement – Local, State or Territory Government requirements have been met Statement;

I _____ (name of installer/owner) verify that all local, State or Territory government requirements have been met for the siting of the unit; and if the unit is attached to a building or structure — the attachment of the unit to the building or structure; and if the unit is grid-connected — the grid connection of the system for the SGU installation at listed in the installation section of this form.

I confirm that the above requirements have been met.

I confirm that all electrical wiring was completed by an Electrical worker holding an unrestricted licence for electrical work issued by the State or Territory authority for the location in which the system is installed.

I confirm the details above are correct and true.

The CEC Installer or Owner of SGU

Witnessed by

Signed:

Signed:

Name:

Name:

CEC Accreditation Number:

Date:

Date:



REC Eligibility – Number of RECs this system is entitled to:
(Please refer to SGU Owners Guide http://www.orer.gov.au/sgu/index.html)

Payment details	
Transfer	Yes / No
Register to hold	Yes: Attracts a \$50 processing fee
Bank BSB	
Account No	
Account Name	

Owner Declaration

I am the owner of the solar (photovoltaic) system mentioned in this REC Assignment form and I agree to assign my right to create RECs to Enviro Friendly Products P/L for a period of ___ year(s) commencing (date) _____. I have not previously assigned or created any RECs for this system within this period.

I confirm the System is eligible for _____ RECs and Enviro Friendly Products will pay me the retail market rate per point inc gst on ORER approval and trading. The retail price is usually 5-10% less than the wholesale spot price. I also understand that Enviro Friendly Products Pty Ltd has the right to claim back any costs incurred if the application to create REC is not approved by the Office of the Renewable Energy Regulator.

By signing this form I am stating that I

- 1: have read and agree to the terms and conditions on this form and am aware that penalties apply for providing misleading information under the Renewable Energy (Electricity) Act 2000.
- 2: understand that RECs can only be assigned once and verify that I have not assigned or created RECs for this unit previously.
- 3: Attached is a copy of proof of purchase or a certificate of compliance as required by the Office of the Renewable Energy Regulator.

Customer Signature: _____ Agent Signature: _____

Date: _____ Date: _____